

Academy College
Aviation CT Process Checklist

Note: All applicable photo copies must accompany this form.

Aviation CT Process Checklist					
Activity	Activity Owner	Activity Signoff	Date	Notes	
Enrollment					
Photocopy all FAA issued Airman Certificates					Copy both sides of certificate(s).
Photocopy current FAA issued Medical Certificate/Student Pilot Certificate					
Photocopy FAA issued Temporary Airman Certificates (s) - if applicable					
Photocopy Pilot Logbook Pages					
Photocopy Pilot Logbook Endorsements					
Photocopy of FAA Airman Knowledge Test Report					Students that have off-transcript FAR 61 training
Compatible Ground School Course Review	Code	CI/ACI Approval	AvCord Approval	CD Approval	Academy Credits Awarded
Private Pilot Aviation Principles	AV2101				5
Instrument Aviation Principles	AV2104				5
Commercial Aviation Principles	AV2105				5
Certified Flight Instructor Principles	AV3204				5
Compatible Flight Training Course Review	Code	CI/ACI Approval	AvCord Approval	CD Approval	Academy Credits Awarded
Private Pilot Flight Training 1	AF2102				1
Private Pilot Flight Training 2	AF2103				1
Instrument Flight Training 1	AF2120				2
Instrument Flight Training 2	AF2121				2
Commercial Flight Training 1	AF2122				2
Commercial Flight Training 2	AF2123				2
Commercial Flight Training 3	AF2124				3
Multi-Engine Ground/Flight Training	AF3203				1
Single-Engine Instructor Flight Training	AF3212				2
Instrument Instructor Ground/Flight Training	AF3207				1
Multi-Engine Instructor Ground/Flight Training	AF3106				3

Chief Instructor Signature:	Date:
Aviation Coordinator Signature:	Date:
Campus Director Signature:	Date: